

Green Bay Area Public Charter Schools, Inc.

Monthly Meeting Minutes for November 11, 2021

701 Cherry Street, Green Bay, WI 54301

Second Thursday of each Month | 5:30 - 7:00 pm | room 221

All meetings held virtually during COVID-19. [Link to meet](#)

Members of the public are welcome to attend and will have an opportunity to address the board.

IMPORTANT LINKS	
Governance Board Website	Board Members Info
Governance Board Google Folder	NEW Website JDAL Website

AGENDA ITEM	OWNER	NOTES/DETAILS
I. WELCOME AND BUSINESS		
1. Call to Order 2. Introductions 3. Current Agenda 4. Past Minutes 5. Question of the Month	Theresa	1. Call the meeting to order. 2. Sarah Hackett (WRCCS) <ul style="list-style-type: none">a. General Charter Governance Understanding (contract, policies, and bylaws)b. Overview of roles and responsibilities of governance board, leadership, and authorizerc. Provide a diagnostic assessment to support next steps for board development.d. Room for questions/discussion 3. Motion to approve agenda. 4. Motion to approve past minutes. 5. What is your favorite season and why?
1. Meeting started 5:32 Rebecca made a motion to open the meeting and Georjeanna made a second - All members present were in favor of approving. Meeting attendance: Theresa Kaquatosh, Jason Johnson, Jen Agamaite, Renee Every, Robert Euler, Shirley Zepnick. Reed Welsh, Georjeanna Wilson-Doenges, Colleen Simpson, Rebecca Fairman with Sarah Hackett from WRCCS as guest 2 - wants to be our partner Beliefs - all here to be our best, can only control what we can control. <ul style="list-style-type: none">• Established through contract between governance board and authorizer - exchange of autonomy in exchange• Board exists to uphold goals• Successful school - unique mission, target population - What are we looking for? Ask questions. How do we know we are successful?• Bylaws - Review and make sure still applicable. Policies - established expectations and should be reviewed regularly		

- Flow of Autonomy - Federal govt, State, Charter Authorizer, Governance Board
- Roles & Responsibilities with a Charter - We have done a good job. Accountability - Authorizer, Governance Board, Charter school - lots of work between all areas - need to always be in communication to ensure Governance Board has everything they need
- Charter School Partnership - shared
- Governance - how well are we doing - Administrators - how do we do
- 8 Key Responsibilities: Ensure students are learning - fiscal responsibility - select, support, monitor performance of school leadership - ensure school is following all applicable laws - Oversee special ed due process and services - school is meeting all requirements in charter contract - recruit, orient, and train governance board members - maintain understanding and implementation of school's mission
- Where are we at and where do we need to grow? Go through responsibilities to see what we need to work on and do board assessments at meetings to see where need is
- Different topic in e-courses: everyone do e-course and tonight will chat about - courses are helpful but would also encourage to do a survey, board self-evaluation to get some data on board
- Georjeanna thinks we have already done the board evaluation and so are aware of where our needs are - a few strides have been made - Orientation is an area of note (good place to start) Sarah will send over some documentation that can be shared and discussed: We also have some challenges due to technology and inability to meet in-person
- Sarah Hackett (WRCCS)
[WRCCS SLIDES](#) (from tonight)
- A future resource: [WRCCS Onboarding Slides](#)

3. **Georjeanna** made a motion to approve the agenda for today's meeting and **Bob** made a second - All members present were in favor of approving the agenda for today's meeting. Motion carried.

4. **Shirley** made a motion to approve the minutes from the September 11th meeting and **Reed** made a second - All members present were in favor of approving the agenda for today's meeting.

5. Members shared their answers to the question of the month

II. UPDATES

1. Authorizer 2. Community Presentations 3. Board Training	Renee Open Open	<ul style="list-style-type: none"> • 11/11/2021 Updates for the Governance Board • • Community Engagement report and discussion
4. NEW <ul style="list-style-type: none"> • general operations • academic achievement • important dates 	Jason	N.E.W. (link to folder)

<ul style="list-style-type: none"> Monthly Budget Review 		
5. JDAL <ul style="list-style-type: none"> general operations academic achievement important dates Monthly Budget Review 	Jen	JDAL 2021-22 Updates
1. Renee - See notes - We are in the 3rd year and will evaluate the program later this year for N.E.W. JDALs review was done by survey to be used as baseline for next eval. Self-assessment of Authorizer duties. Data of masters survey to be shared in December/January 2. Community presentations - None 3. Board training - community engagement - Difference between involvement (doing to) and engagement (doing with) - ask right question to be able to solve the right problem - what can we do to help the school, community to make the best situation out of everything - JDAL's event night: are there ways to engage parents/community more - Renee: engagement example - worked with community members to come in and work on resumes with two students - once space is available a community garden may be a good way to engage the community - propose idea to students and let them come up with how to do it 4. N.E.W. - Update sent out - support week schedule for week of Thanksgiving and grade level caps? To be acknowledged in action items 5. JDAL - Update sent out - space issue		
III. DISCUSSION ITEMS		
1. WRCCS Presentation 2. Board Goal Discussion/Review	Nick Theresa	
Discussed above		
IV. ACTION ITEMS		
1. Authorizer Report 2. NEW Contract Language Change 3. Week of Thanksgiving Learning PLan	Jen Jason Jason	1. Approval needed 2. NEW Enrollment Grade Caps - Approval may be needed
1. Required every year to be presented to State of WI. Financials, academic performance - 125 to 225 students in one year - want to help them move up with their scores - 34% of students with 50% or more in reading, 38% of students with 50% or more in math. This report is shared with the District, DPI, and State and will be shared with the Board. Rebecca made a motion to approve the Authorizer Report and Reed		

<p>made a second - All members present were in favor of approving the Authorizer Report</p> <p>2. Reed made a motion to approve the N.E.W. for grade caps and Rebecca made a second - All members present were in favor of approving N.E.W. grade caps.</p> <p>3. Georjeanna made a motion to approve the week of Thanksgiving Learning Plan for N.E.W. and Colleen made a second - All members present were in favor of approving the week of Thanksgiving Learning Plan change.</p>		
V. FEEDBACK AND REFLECTION		
<p>1. Next meeting Attendance</p> <p>2. Assignments for Next Meeting</p> <p>3. Exit Ticket</p>	<p>Theresa</p> <p>Theresa</p>	<p>1. Identify if quorum will be met.</p> <p>2. Review work to be completed for the next meeting.</p>
<p>1. Next meeting is December 9th at 5:30pm (Rebecca, maybe: Georjeanna, leave early: Theresa, has to confirm)</p> <p>2. Georjeanna motioned to adjourn the meeting and Rebecca seconded the motion. Motion carried. 6:56pm meeting adjourned</p>		

BOARD MEMBER TERMS		
<p><i>Expires July 2022</i></p> <ul style="list-style-type: none"> Colleen Simpson Reed Welsh 	<p><i>Expires July 2023</i></p> <ul style="list-style-type: none"> Georjeanna Wilson-Doenges Robert Euler Theresa Kaquatosh Rebecca Fairman 	<p><i>Expires July 2024</i></p> <ul style="list-style-type: none"> Shirley Zepnick Heidi Fagre

COMMITTEES AND MEMBERSHIP		
<p><i>Governance Committee</i></p> <ul style="list-style-type: none"> 	<p><i>Development Committee</i></p> <ul style="list-style-type: none"> 	<p>Finance Committee</p> <ul style="list-style-type: none">

<p><i>Academic Committee</i></p> <ul style="list-style-type: none"> Colleen Simpson Georjeanna Wilson-Doenges 	<p><i>Executive Committee</i></p> <ul style="list-style-type: none"> President: Theresa Kaquatosh Vice Pres: Reed Welsh Secretary: Shirley Zepnick Treasurer: Open
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